

**TOWN OF ADDISON
VOLUNTEER JOB DESCRIPTION**

JOB TITLE/ASSIGNMENT: Specialty Interest Instructor

DEPARTMENT: Parks and Recreation

JOB DUTIES: Design and teach a class for residents of Addison to be conducted at the Addison Athletic Club.

MINIMUM QUALIFICATIONS: Willingness to teach and share expertise with others.

Education - High School Diploma/ G.E.D.

Experience - In area of specialty such as painting, dance, photography, stained glass design, crafts or other areas.

Time Commitment - One time class or a series of classes, depending on how much time the volunteer can donate to teaching the class.

PHYSICAL REQUIREMENTS: Will vary depending on the class being taught.

WORK ENVIRONMENT: Will vary depending on the class being taught.

All volunteers will need to complete a registration form, liability release form, a confidentiality agreement form and a background check form. All volunteers must successfully pass an application and background clearance process.

