

Town of Addison - Position Levels

Grade 1

Intern/ City Manager
Intern/ Special Events

Grade 2

Custodian
Porter
Lifeguard (Seasonal)

Grade 3

Groundskeeper 1
Utility Operator 1/Line Maintenance
Maintenance 1/ Streets

Grade 4

Clerk/Inventory
Groundskeeper 2
Attendant/Conference Centre (Full & Part-time)
Mail Carrier
Maintenance 2/Streets

Grade 5

Clerk/Police Records
Fitness Associate (Full & Part-time)
Recreation Associate (Full & Part-time)
Senior Maintenance/Streets
Senior Lifeguard (Seasonal)
Camp Counselor (Seasonal)

Grade 6

Investigative Specialist
Public Service Officer
Receptionist/Town Hall
Utility Operator 2/Customer Service
Utility Operator 2/Line Maintenance

Grade 7

Clerk/Court
Jailer
Secretary/Athletic Club
Secretary/Conference Centre

Grade 8

Accounting Specialist
Animal Control/Maintenance
Department Secretary/Development Services
Department Secretary/Fire
Department Secretary/General Services & IT
Department Secretary/Human Resources
Department Secretary/Police
Department Secretary/Public Works
Groundskeeper 3
Technician/Fleet
Utility Operator 3
Seasonal Pool Supervisor

Grade 9

Administrative Secretary/ACM
Administrative Secretary/ACM & Parks & SE
Administrative Secretary/Deputy CM
Assistant Public Works Inspector
Coordinator/Fitness
Coordinator/Recreation
Senior Groundskeeper

Grade 10

Irrigation Technician
Payroll Specialist (Part-time)
Technician/Police Administration

Grade 11

Coordinator/Conference Centre
Coordinator/Special Events
Executive Secretary/City Manager
Supervisor/Communications
Supervisor/Facilities Services
Supervisor/Parks
Supervisor/Recreation
Supervisor/Streets Services
Technician/Signs & Signals
Senior Utility Operator
Volunteer Coordinator (Part-time)

Grade 12

Supervisor/Detention
Environmental Health Specialist
Water Quality Specialist

Grade 13

Coordinator/Technical
Inspector/Building
Inspector/Public Works
Supervisor/Fleet Services
Supervisor/Utilities
Senior Coordinator/Special Events

Grade 20

Accountant/Finance
Foreman/Parks
Management Analyst
Management Assistant/Public Works

Grade 21

Benefits Specialist
Employment Specialist

Grade 22

Assistant to the Police Chief
Sales Manager/Conference Centre
Financial Services Supervisor

Grade 23

Grade 24

Administrator/Courts
Superintendent/Streets
Superintendent/Utilities

Grade 25

Network Specialist

Grade 26

Landscape Architect
Manager/Conference & Theatre
Manager/Financial Services
Manager/Parks
Manager/Recreation
Manager/Strategic Services

Grade 27

City Engineer

Grade 28

Official/Building
Official/Environmental Services
Special Events Administrator

Grade 29

Grade 30

Grade 31

Chief Financial Officer
Director/General Services
Director/Development Services
Director/Finance
Director/Fire Chief
Director/Human Resources
Director/Information Technology
Director/Parks/Recreation
Director/Police Chief
Director/Public Works
Director/Visitor Services

Grade 32

Assistant City Manager

Grade 33

Grade 34

Deputy City Manager

Non-Exempt Pay Plan

Grade	Minimum				Maximum			
	Hourly	Bi-weekly	Monthly	Yearly	Hourly	Bi-weekly	Monthly	Yearly
1	\$10.08	\$806.40	\$1,747.20	\$20,966.40	\$15.13	\$1,210.40	\$2,622.53	\$31,470.40
2	\$10.70	\$856.00	\$1,854.67	\$22,256.00	\$16.05	\$1,284.00	\$2,782.00	\$33,384.00
3	\$11.35	\$908.00	\$1,967.33	\$23,608.00	\$17.03	\$1,362.40	\$2,951.87	\$35,422.40
4	\$12.05	\$964.00	\$2,088.67	\$25,064.00	\$18.07	\$1,445.60	\$3,132.13	\$37,585.60
5	\$12.78	\$1,022.40	\$2,215.20	\$26,582.40	\$19.17	\$1,533.60	\$3,322.80	\$39,873.60
6	\$13.57	\$1,085.60	\$2,352.13	\$28,225.60	\$20.33	\$1,626.40	\$3,523.87	\$42,286.40
7	\$14.39	\$1,151.20	\$2,494.27	\$29,931.20	\$21.58	\$1,726.40	\$3,740.53	\$44,886.40
8	\$15.26	\$1,220.80	\$2,645.07	\$31,740.80	\$22.90	\$1,832.00	\$3,969.33	\$47,632.00
9	\$16.19	\$1,295.20	\$2,806.27	\$33,675.20	\$24.29	\$1,943.20	\$4,210.27	\$50,523.20
10	\$17.18	\$1,374.40	\$2,977.87	\$35,734.40	\$25.77	\$2,061.60	\$4,466.80	\$53,601.60
11	\$18.23	\$1,458.40	\$3,159.87	\$37,918.40	\$27.35	\$2,188.00	\$4,740.67	\$56,888.00
12	\$19.34	\$1,547.20	\$3,352.27	\$40,227.20	\$29.02	\$2,321.60	\$5,030.13	\$60,361.60
13	\$20.52	\$1,641.60	\$3,556.80	\$42,681.60	\$30.78	\$2,462.40	\$5,335.20	\$64,022.40

Non-Exempt Positions - Biweekly wages are calculated on hours worked in two 40-hour work weeks. Overtime wages are paid on hours worked in excess of 40 hours in any work week. Non-exempt hours accumulate to 2080 hours per year.

Exempt Pay Plan

Grade	Minimum			Maximum		
	Bi-weekly	Monthly	Yearly	Bi-weekly	Monthly	Yearly
20	\$1,596.04	\$3,458.09	\$41,497.04	\$2,393.23	\$5,185.33	\$62,223.98
21	\$1,718.54	\$3,723.50	\$44,682.04	\$2,577.81	\$5,585.26	\$67,023.06
22	\$1,850.88	\$4,010.24	\$48,122.88	\$2,775.50	\$6,013.58	\$72,163.00
23	\$1,993.00	\$4,318.17	\$51,818.00	\$2,989.50	\$6,477.25	\$77,727.00
24	\$2,146.54	\$4,650.84	\$55,810.04	\$3,219.00	\$6,974.50	\$83,694.00
25	\$2,310.73	\$5,006.58	\$60,078.98	\$3,467.31	\$7,512.51	\$90,150.06
26	\$2,489.62	\$5,394.18	\$64,730.12	\$3,733.58	\$8,089.42	\$97,073.08
27	\$2,680.73	\$5,808.25	\$69,698.98	\$4,020.31	\$8,710.67	\$104,528.06
28	\$2,887.38	\$6,255.99	\$75,071.88	\$4,329.85	\$9,381.34	\$112,576.10
29	\$3,109.54	\$6,737.34	\$80,848.04	\$4,663.12	\$10,103.43	\$121,241.12
30	\$3,348.08	\$7,254.17	\$87,050.08	\$5,022.50	\$10,882.08	\$130,585.00
31	\$3,606.15	\$7,813.33	\$93,759.90	\$5,408.85	\$11,719.18	\$140,630.10
32	\$3,883.08	\$8,413.34	\$100,960.08	\$5,825.42	\$12,621.74	\$151,460.92
33	\$4,182.00	\$9,061.00	\$108,732.00	\$6,273.04	\$13,591.59	\$163,099.04
34	\$4,503.85	\$9,758.34	\$117,100.10	\$6,755.77	\$14,637.50	\$175,650.02

Exempt Positions - Biweekly salary is not calculated on hours worked. Exempt employees are not eligible for overtime wages.

**Police Pay Plan
Non-Exempt**

Grade	Minimum				Maximum			
	Hourly	Bi-weekly	Monthly	Yearly	Hourly	Bi-weekly	Monthly	Yearly
P1	\$21.35	\$1,708.00	\$3,700.67	\$44,408.00	\$21.35	\$1,708.00	\$3,700.67	\$44,408.00
P2	\$22.41	\$1,792.80	\$3,884.40	\$46,612.80	\$33.11	\$2,648.80	\$5,739.07	\$68,868.80
P3	\$33.49	\$2,679.20	\$5,804.93	\$69,659.20	\$38.21	\$3,056.80	\$6,623.07	\$79,476.80

Biweekly wages are calculated on hours worked in a two week pay period. Overtime wages are paid on hours worked in excess of 80 hours in any pay period. Non-exempt hours accumulate to 2080 hours per year.

P1 = Police Cadet
P2 = Police Officer
P3 = Sergeant

Exempt

Grade	Minimum			Maximum		
	Bi-weekly	Monthly	Yearly	Bi-weekly	Monthly	Yearly
P4	\$2,982.85	\$6,462.84	\$77,554.10	\$3,452.04	\$7,479.42	\$89,753.04
P5	\$3,369.73	\$7,301.08	\$87,612.98	\$3,845.31	\$8,331.51	\$99,978.06
P6	\$3,461.54	\$7,500.00	\$90,000.04	\$3,980.77	\$8,625.00	\$103,500.02

Biweekly salary is not calculated on number of hours worked. Exempt employees are not eligible for overtime wages.

P4 = Lieutenant
P5 = Captain
P6 = Assistant Police Chief

Dispatcher

Grade	Minimum				Maximum			
	Hourly	Bi-weekly	Monthly	Yearly	Hourly	Bi-weekly	Monthly	Yearly
D1	\$17.74	\$1,374.85	\$2,978.84	\$35,746.10	\$26.60	\$2,061.50	\$3,828.50	\$53,599.00

Dispatcher Non-Exempt Positions - Biweekly wages are calculated on hours worked in two 38.75-hour work weeks. Overtime wages are paid on hours worked in excess of 38.75 hours in any work week. Dispatcher hours accumulate to 2015 hours per year.

D1 = Dispatcher

**Fire Department Pay Plan
Non-Exempt**

Grade	Minimum				Maximum			
	Hourly	Bi-weekly	Monthly	Yearly	Hourly	Bi-weekly	Monthly	Yearly
F1	\$14.93	\$1,672.16	\$3,623.01	\$43,476.16	\$14.93	\$1,672.16	\$3,623.01	\$43,476.16
F2	\$15.84	\$1,774.08	\$3,843.84	\$46,126.08	\$21.95	\$2,458.40	\$5,326.53	\$63,918.40
F2A	\$20.18	\$2,260.16	\$4,897.01	\$58,764.16	\$23.21	\$2,599.52	\$5,632.29	\$67,587.52
F3	\$23.49	\$2,630.88	\$5,700.24	\$68,402.88	\$25.89	\$2,899.68	\$6,282.64	\$75,391.68
F4	\$25.27	\$2,830.24	\$6,132.19	\$73,586.24	\$27.85	\$3,119.20	\$6,758.27	\$81,099.20

Firefighters work 168 hours per 21 day work period. Overtime wages are paid on any hours worked in excess of 159 hours during a 21-day work period. Biweekly paychecks are issued for two 56-hour work weeks (112 hours), with adjustments made at the end of the 21 day work period. Firefighter hours accumulate to 2912 hours per year.

- F1 = Paramedic
- F2 = Firefighter/Paramedic
- F2A = Driver/Paramedic
- F3 = Lieutenant/Paramedic
- F4 = Captain/Paramedic

Exempt

Grade	Minimum			Maximum		
	Bi-weekly	Monthly	Yearly	Bi-weekly	Monthly	Yearly
F5	\$3,043.46	\$6,594.16	\$79,129.96	\$3,964.27	\$8,589.25	\$103,071.02

Biweekly salary is not calculated on number of hours worked. Exempt employees are not eligible for overtime wages.

- F5 = Deputy Chief/Operations; Deputy Chief/Prevention; Deputy Chief/ EMS & Training

Fire Prevention – Non-Exempt

Grade	Minimum				Maximum			
	Hourly	Bi-weekly	Monthly	Yearly	Hourly	Bi-weekly	Monthly	Yearly
FP1	\$22.16	\$ 1,772.80	\$ 3,841.07	\$ 46,092.80	\$30.73	\$ 2,458.40	\$ 5,326.53	\$ 63,918.40
FP2	\$35.36	\$2,828.80	\$6,129.07	\$73,548.80	\$38.99	\$ 3,119.20	\$ 6,758.27	\$ 81,099.20

Biweekly wages are calculated on hours worked in two 40-hour work weeks. Overtime wages are paid on hours worked in excess of 40 hours in any work week. Non-exempt hours accumulate to 2080 hours per year.

- FP1 = Fire Prevention Technician
- FP2 – Fire Prevention Specialist