

Staging Options and Arrangements

Carpeted Riser

- ◆ 8' x 6' (12" high) \$25.00

Carpeted Stage

- ◆ 8' x 4' (24" high) Per Section \$20.00
- ◆ 8' x 20' maximum (whole stage) \$100.00

Pipe and Drape

- ◆ 24' Black Stage Backdrop (max) \$100.00

Dance Floor

- ◆ 12' x 12' \$240.00
- ◆ 18' x 18' \$360.00

Room Re-Set

- ◆ Room Re-set Fee - Minimum \$100.00

Tiered Seating Riser

- ◆ Accommodating Up To 200 \$450.00



Internet Access

- ◆ Wi-Fi Internet Access Free
 - ◆ Hard Wired Internet Access Ask for Quote
- Advanced notice will be needed to secure this service.
Approx. Upload speeds of 600k with 6 megs download.

Contact Information

Elizabeth Kaminski

- ◆ Conference Sales Coordinator
- ◆ 972-450-6201

Angie Turner

- ◆ Conference Services Coordinator
- ◆ 972-450-6206

ADDISON
CONFERENCE
&
THEATRE
CENTRE

Audio-Visual Equipment Rentals

15650 Addison Road
Addison, Texas 75001

The Addison Conference & Theatre Centre has a wide variety of audio-visual equipment and technical services available.

We can accommodate your needs ranging from the simple to a full scale media production. If you do not see what you need, speak to your conference services coordinator to receive a quote. A special request may be accommodated with a minimum of a one week notice.

Audio-Visual Packages

Small Meeting Room Video Package \$120.00

1,200 lumen projector, 8' screen, power strip, extension cord and VGA cable

Large Meeting Room Video Package \$240.00

3,500 lumen short throw rear projector, 9'x12' screen, power strip, extension cord and VGA cable

Basic Stage and Lighting Package \$175.00

8' x 20' Stage, black pipe/drape behind stage, ceiling mounted light wash, wired mic and podium

Decorative Lighting Package \$200.00

LED strip lights set of 8, changeable multi-colored up lights

Audio Package \$400.00

3 wireless mics (handheld or lavalier), 1 wired handheld mic, 1 audio mixer and 1 board operator for 4 hours.
(Additional operator hours billed at \$25 per hour)

Individual Items

Visual

Projectors

- ◆ Overhead Projector \$30.00
- ◆ HP 1,200 Lumen DLP \$75.00
- ◆ Ben Q 3,500 Lumen Short Throw \$175.00

Screens

- ◆ 8' x 8' Tripod Screen \$60.00
- ◆ 9' x 12' Front or Rear with Skirt \$125.00

Video

- ◆ VGA 50' Extension \$30.00
- ◆ VGA 100' Extension \$45.00
- ◆ DVD Player \$50.00
- ◆ 32" Color Monitor with Cart \$100.00

Audio

Microphones

- ◆ Hand-Held Wired \$25.00
- ◆ Low Profile Podium Condenser \$25.00
- ◆ Wireless Hand-Held \$100.00
- ◆ Wireless Lavalier \$100.00

Audio Players & Mixers

- ◆ Multi-Disc CD Player \$30.00
- ◆ Multi-Channel Mixer \$60.00

Portable Sound Systems

- ◆ Small Powered Speaker \$35.00
- ◆ 2 Speaker Portable System \$100.00
- ◆ 4 Speaker Portable System \$150.00

Audio Support

- ◆ 50' Extension Mic Cable \$15.00
- ◆ 75' Extension Mic Cable \$20.00
- ◆ Patch Client Mic into House System \$25.00

Lighting Options

- ◆ Ceiling Mounted Light Wash \$50.00
Maximum of 2 Lights
- ◆ Light Tree Pair - 6 lights, with dimmer \$100.00
- ◆ LED Strip Light - Each \$45.00

Meeting Support

- ◆ Additional Flip Chart Pads-Each \$5.00
- ◆ Laser Pointer \$10.00
- ◆ Wireless Mouse \$10.00
- ◆ Easel Stand \$15.00
- ◆ Flip Chart -w/ Markers and Pad \$25.00
- ◆ Dry Erase Board -w/ Markers \$35.00
- ◆ Polycom Conference Phone \$45.00

Power

- ◆ Power Strip \$10.00
- ◆ Extension Cord \$10.00
- ◆ Classroom Power -Per 1200 Sq Ft \$65.00
- ◆ Power Distribution Access to 100 Amp 3 Phase \$100.00
- ◆ Power to Expo Booths Ask for Quote

Miscellaneous

- ◆ 3" Roll of Gaff Tape \$40.00
- ◆ Banner Hung (Each) \$40.00
- ◆ Tape down Client Cords Per Room \$30.00
(1200 Sq Ft)
- ◆ AV Technician, Per Hour, 4 hr min \$25.00
(Recommended when using 3+ mics)

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Once A/V equipment is set-up in the room it will be charged to your account, if used or not.
An 18% service charge and 8.25% tax will be added to all orders. Fees subject to change without notice. All pricing is per piece, per day.